

# **HUDNALL FAMILY ASSOCIATION BYLAWS**

## **ARTICLE I - NAME**

Section 1. The name of the organization shall be the Hudnall Family Association (HFA).

## **ARTICLE II - OBJECTIVES**

The objectives of the Association shall be:

1. To collect, analyze, disseminate and preserve genealogical, historical and biographical data pertaining to the surname Hudnall. This shall also include any other known spellings such as Hudnal, Hudnol, Hudnoll, Hudnel, Hudnell or Hudlin.
2. To promote interest in genealogical and historical research with emphasis on the Hudnall family.
3. To provide guidance and stimulate interest in the use of efficient procedures and the adherence to principles of accuracy and thoroughness in such research.
4. To encourage high ethical standards and professionalism in all genealogical and historical research practices, including careful and thorough documentation.

## **ARTICLE III - MEMBERSHIP**

Any individual, family or institution interested in promoting the stated objectives of the Association may be deemed by the Board of Directors to be eligible for membership. No such individuals or organizations may be denied membership due to race, creed, religion, nationality, national origin, color or sexual preference.

## **ARTICLE IV - BOARD OF DIRECTORS**

The Board of Directors of this Association shall be: President, Vice President, Historian, Secretary, Treasurer, Newsletter Editor, and Web Master.

## **ARTICLE V - DUTIES OF BOARD OF DIRECTORS**

**Section 1.** The President shall be the principal executive officer of the Association, with responsibility for the general supervision of Association affairs. The President with the approval of the Board of Directors will appoint committee/chairpersons (with the exception of the nominating committee who will elect their own chairperson).

**Section 2.** In the absence or temporary inability of the President to perform his/her duties, the Vice-President will assume the duties pertaining to the office of President. In the absence or temporary inability of the Vice-President to perform his/her duties, the Secretary or Treasurer will assume the duties pertaining to office of Vice-President. In the absence or temporary inability of the Secretary or Treasurer to perform his/her duties, the President will assume the duties of the Secretary or Treasurer.

**Section 3.** The Secretary will carry on correspondence for the Association as directed by the Board, maintain accurate records of proceedings, and have custody of all official records pertaining to correspondence and of the Association, including the original fully executed Bylaws.

**Section 4.** The Treasurer shall maintain accurate financial records for the Association; have custody of the funds of the Association; shall deposit them in such bank or banks as may be directed by the Board of Directors; and, shall make disbursement as directed by the President or Board of Directors. Funds may be drawn upon only by signature of the Treasurer or President. The Treasurer shall mail notices of dues for the ensuing calendar year by the end of October of the current year. The annual report of the Treasurer shall be presented to the Board of Directors by end of January for the past

accounting year, and will be published in the first issue of the quarterly newsletter, and/or be made available by electronic means to all members by the end of the first quarter. The funds, account books, and associated documents in the Treasurer's hands shall at all times be subject to verification and inspection by the Board of Directors. A Treasurers report shall also be made available at any and all meetings of the association.

**Section 5.** The Historian shall collect and maintain all genealogy related material of the HFA donated by members or non-members and shall make available to each member in good standing such material when presented with such a request in writing. Genealogical materials donated by any member, non-member or organization to the HFA becomes the exclusive property of the HFA and may be made available to the general public unless a written notice to not release such material is included with the donated material at the time of donation. No information submitted to the HFA in any form, except articles submitted for publication in the newsletter, of a personal nature, including mention of living persons, will be disseminated to the general public unless written permission to do so accompanies each submission. Genealogy material collected by the HFA will only be given to non-members or organizations at the sole discretion of the Historian.

**Section 6.** The Newsletter Editor shall construct a quarterly newsletter consisting of articles, pictures, family trees, family group sheets and any other material submitted by members in good standing for inclusion in the newsletter and makes such available no later than the end of the second month of each quarter. The availability may be in paper or electronic format, depending on members' choices. Material submitted for inclusion in the newsletter shall become the sole property of the HFA unless other prior arrangements have been made. Only information pertaining to the Hudnall (and other spellings) surname shall be considered for publication in the newsletter. All information presented in the newsletter shall be at the discretion of the newsletter editor. All genealogical information submitted by members should be verified by the Historian before publication into the newsletter.

**Section 7.** The Web Master shall maintain the Hudnall Family Association webpage. This includes keeping material up to date and assuring the annual fees are paid to keep the <http://hudnallfamilyassoc.org> domain active until such time HFA is dissolved.

## **ARTICLE VI - TERM OF OFFICE**

**Section 1.** There is no term limit on the number of years a Board of Director may serve.

**Section 2.** All Board of Directors shall make all records and correspondence pertaining to their respective offices available to their successors at the time of succession, or no later than fifteen (15) days after they leave office. The Association's Historian shall retain copies of all pertinent documents.

**Section 3.** Any Board of Director may be removed from office with a two-thirds (2/3) majority vote of the remaining Board of Directors in good standing.

## **ARTICLE VII - FILLING OF VACANCIES**

A vacancy in any elective position shall be filled by appointment of the Board of Directors.

## **ARTICLE VIII - DUES AND FEES**

**Section 1.** The annual dues shall be determined by the Board of Directors and may be adjusted, if necessary, to cover expenses incurred by the HFA. The dues may not be raised

beyond 25% of the current value without a two-thirds (2/3) majority vote of the members in good standing voting in any calendar year. Dues may not be raised from current values more than once in any calendar year. Any other fees will also be determined by the Board of Directors. The amount of the annual dues shall be listed on the current HFA membership application. For the purpose of membership, dues paid are considered to be for a family, and shall cover mother, father any children at home not married and having children of their own.

**Section 2.** Annual dues are payable January 1st of the current year for that calendar year. New members joining after November 1st shall be credited with dues paid for the following calendar year. They will receive immediate access to the Member Section of the HFA Website, but will not receive any back issues of the Newsletter. New Members joining between March 31st and October 31st will receive immediate access to the HFA Website and will receive back issues of the newsletter for that full year.

**Section 3.** Members in good standing may resign if so notified to the President in writing at any time. Members resigning shall not be reimbursed for any portion of their dues. Members resigning will immediately relinquish all access to the HFA Website.

**Section 4.** Members in arrears on March 1<sup>st</sup> will be suspended. Suspended Members relinquish their access to the Member Section of the HFA Website and will no longer receive the Quarterly Newsletter. Members suspended for nonpayment of dues may be reinstated upon payment of dues for the current year. Only members whose dues are current for the current calendar year are deemed to be in good standing.

**Section 5.** The Association's membership is on a calendar year basis (January 1<sup>st</sup> to December 31<sup>st</sup>) and entitles the member in good standing to receive the quarterly Newsletter of the Association, full access to the HFA website, and to vote in any election or other item put forth for vote by the Board of Directors. Non-members and those members not in good standing may receive a newsletter at a rate to be decided by the Board of Directors.

## **ARTICLE IX – MEETINGS**

A Board of Directors meeting/teleconference may be called for as needed by the President. Should any Board of Directors desire a meeting/teleconference, he/she should contact the President and the President should call for a meeting/teleconference. Notification of date and time of meeting/teleconference shall be made by email.

## **ARTICLE X – COMMITTEES**

From time to time committees may be formed. The President, with the approval of the Board of Directors, will appoint the chairpersons for any such committees.

## **ARTICLE XI – PARLIAMENTARY AUTHORITY**

Robert's Rules of Order (the most recent edition) shall govern in all cases where they are consistent with these bylaws. A copy of the bylaws will be available on the Hudnall Family Association website at: <http://www.hudnallfamilyassoc.org>.

## **ARTICLE XII – AMENDMENTS**

Any amendment to these Bylaws may be made by a majority vote of the Board of Directors in good standing. Any Bylaw changes should be submitted to the President in writing, either email or US mail, and the President will then call a special meeting/

teleconference with the Board of Directors. The Board of Directors will discuss any possible changes and will vote on the revisions. Bylaw changes will become effective immediately upon tabulation provided the revisions received the majority vote.

**ARTICLE XIII – DISSOLUTION**

On dissolution of the Association, its assets and genealogical records shall be distributed to a non-profit, genealogical/historical/family organization to be selected by the Board of Directors.

Voted and approved this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_ by a majority vote of the Board of Directors in good standing.

Signed:

\_\_\_\_\_; President  
Roger H. Johnston

\_\_\_\_\_; Vice President  
Shelley C. Hudnall

\_\_\_\_\_; Secretary  
Carol Hudnall Fisher

\_\_\_\_\_; Treasurer  
Sandra H. Day

\_\_\_\_\_; Historian  
Harold L. Hudnall

\_\_\_\_\_; Newsletter Editor  
Judie Hart Pairan

\_\_\_\_\_; Web Master  
Tom Oatney